

# Second Bachelor's Degree

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## Admission Requirements and Application Procedures

Students who wish to earn a second bachelor's degree must submit to the Admissions Operations Office a completed Northeastern undergraduate application form, a non-refundable \$30 application fee and an official college transcript from the regionally accredited institution which awarded the first baccalaureate degree.

## Classification and Definition

A student who has earned a bachelor's degree and wishes to earn a second undergraduate degree. If the degree was earned outside of the United States, an evaluation from a NACES-approved evaluation service must state that the degree is equivalent to a U.S. bachelor's degree. If it is not equivalent the student will be processed as a transfer student.

NOTE: Tuition and fees will be assessed at the graduate student rate.

## Requirements For Admission

Evidence of graduation from a regionally accredited college or university.

## How to Apply for Admission

1. Submit undergraduate application to the Admissions Office. We encourage students to apply online (<https://apply.neiu.edu/apply/>) for faster processing.
2. Arrange to have an official college transcript from each college or university attended sent to the Admissions Office. You may have your transcript sent from the college/university attended directly to the Admissions Office. Courses taken at colleges or universities outside of the United States must be evaluated by a member of NACES (<https://www.naces.org/members>) for equivalence of our undergraduate degree. A course-by-course evaluation is required.
3. If you are a Permanent Resident of the United States, attach a clear photocopy of the front of your Permanent Resident card. If you have been granted temporary residence, conditional entrance, you are a parolee, refugee, asylee, or in the process of becoming a Permanent Resident, you must submit appropriate U.S. Citizenship and Immigration Services documentation and/or copy of a valid visa.