

 **Department of Counselor Education**

5500 North St. Louis Avenue

Chicago, IL 60625-4699

Phone: (773) 442-5550

Fax: (773) 442-55509

**Department of Counselor Education**

**Certification in Couple & Family Counseling**

**Application**

Date

**I. Applicant Information**

 Name
 Last First Middle

 Mailing Address

 Street City, State Zip

 Home Telephone Mobile Telephone

 Email Address

**II. Employment**

 Current Employment

 Street City, State Zip

 Work Telephone Work Email

 Title/Position

 **III. References**

List the two persons who will be completing the letters of recommendation: (e.g., employers, professors, and/or supervisors who are familiar with your scholarship and experience):

|  |  |
| --- | --- |
| Name: | Name: |
| Title: | Title: |
| Address: | Address: |
| Telephone: | Telephone: |
| Email: | Email: |
| Relationship: | Relationship: |

**IV. Resume**

Attach a resume listing your work and volunteer experiences, beginning with the most recent. Indicate whether the experience was part-time or full-time.

**V. Transcripts**

Submit official transcripts from all universities and colleges attended

**VI. Essay**

In order that we may better understand your interest in pursuing the Certificate in Couple & Family Counseling at NEIU, please prepare a 2-3 page essay (typed and double-spaced; include your name and date on each page of your essay) in response to the following questions:

1. What stimulated your interest to pursue a certificate in couples & family counseling?

2. What personal and professional qualities do you have that would make you a good candidate for the couples & Family counseling profession?

3. What are your hopes and concerns about working with couples & families?

*Note: Admission to the Certificate in Couple & Family Counseling does not constitute admission to the Department’s Clinical Mental Health, Family, Rehabilitation, or School Counseling programs. Students who wish to pursue a master’s degree in one of the above counseling programs must make formal application to Graduate Admissions and Records. Students-at-large can enroll only in courses for which they have been authorized by this Department.*

*The Department of Counselor Education expressly reserves the right to consider candidates for admission based on criteria in addition to the admission application. Specifically, the Department of Counselor Education may deny a student admission based on information that indicates the student lacks professional judgment or has exhibited behavior that calls into question the student’s suitability for the Couple and Family Counseling profession. Any student denied admission to the Department of Counselor Educatio0n may request review of the determination and will be afforded an opportunity to respond to the information upon which the decision is made.*

**Please direct any questions regarding your application to Counselor Education, 773-442-5550 or** **counsedu@neiu.edu****.**

**Submit all application materials to**: Graduate Admissions and Records, Northeastern Illinois University,

5500 N. St. Louis Avenue, Chicago, Illinois 60625.

Applicant Signature Date

Rev5/30/18